

## **PRIVACY POLICY - SUPPLIERS & POTENTIAL SUPPLIERS**

IMPORTANT INFORMATION REGARDING PROTECTION OF YOUR PERSONAL INFORMATION, PLEASE READ AND AGREE TO THE TERMS AND CONDITIONS DESCRIBED IN THIS PRIVACY POLICY BEFORE ENTERING ANY PERSONAL INFORMATION OR CREATING A PROFILE.

At Lycoming Engines, an unincorporated operating division of Avco Corporation ("Lycoming Engines"), we care about the protection of your personal data. Because we care, we have adopted the practices described in this Privacy Policy for Suppliers and Potential Suppliers.

### **Privacy Policy for Suppliers and Potential Suppliers**

Lycoming Engines is committed to complying with applicable privacy laws in every country in which we operate. This Privacy Policy for Suppliers and Potential Suppliers is intended to inform you about how personally identifiable information you submit within your company profile ("Personally Identifiable Information") through this site and throughout the Lycoming Engines supplier registration process will be handled and protected by Lycoming Engines. This policy supplements the general Privacy Policy posted on [www.lycoming.com](http://www.lycoming.com).

### **OUR COLLECTION AND USE OF PERSONALLY IDENTIFIABLE INFORMATION**

Personal Data We Collect Lycoming Engines' supplier registration process is designed to collect information about your company's qualifications as a potential Lycoming Engines supplier. When you choose to participate in the Lycoming Engines supplier registration process you will be asked to provide information about your company and its capabilities together with certain Personally Identifiable Information.

Personally Identifiable Information includes, but is not limited to the following:

- First and Last Name
- Contact Information for key personnel, such as phone numbers or mailing addresses;
- Email addresses; and
- Other relevant information disclosed during the supplier registration process.

Lycoming Engines collects and stores the Personally Identifiable Information that you provide to us, including but not limited to information submitted during the supplier registration process.

### **Retention and Deletion of Your Personally Identifiable Information**

Lycoming Engines retains your Personally Identifiable Information only as long as is necessary for legitimate business interests.

## **How We Use The Personal Data We Collect**

The Personally Identifiable Information that you provide will be used to assist us in matching your company's capabilities to Lycoming Engines supplier requirements. This Personally Identifiable Information will also be used to contact and identify you throughout the supplier evaluation process and during normal business transactions. For example, Lycoming Engines may contact your company, using the contact information you have provided. In addition, you may be contacted about other procurement-related issues.

## **Disclosures of Your Personally Identifiable Information**

We are not in the business of selling your Personally Identifiable Information to others. Access to your Personally Identifiable Information will be restricted to Lycoming Engines staff and designated third-party agents who have a need to know the specific information in question in order to carry out their responsibilities with regard to Lycoming Engines' procurement process. Your information may also be disclosed to governmental entities pursuant to and in compliance with applicable laws and regulations, or a subpoena or court order.

We do not reveal Personally Identifiable Information about you to unaffiliated third parties, unless:

- 1) you request or authorize it;
- 2) the information is provided to help complete a transaction for you;
- 3) the information is provided to comply with the law, applicable regulations, court orders or subpoenas, to enforce our Terms of Use or other agreements, or to protect our rights, property or safety or the rights, property or safety of our users or others (e.g., to a consumer reporting agency for fraud protection etc.); or
- 4) the disclosure is done as part of a purchase, transfer or sale of services or assets (e.g., in the event that substantially all of the assets of an applicable Lycoming Engines business are acquired by another party).

We may also gather aggregated data about you and disclose such aggregated (but not personally identifiable) information to third parties for analysis or other purposes.

## **Your Rights to the Information We Collect**

This Privacy Notice is intended to provide you with information about what personal data Lycoming Engines collects about you and how it is used. If you have any questions, please contact us at [PrivacyLead@textronsystems.com](mailto:PrivacyLead@textronsystems.com).

If you wish to confirm that Lycoming Engines is processing your personal data, or to have access to the personal data that Lycoming Engines may have about you, please contact us at [PrivacyLead@textronsystems.com](mailto:PrivacyLead@textronsystems.com).

You may also request information about: the purpose of the processing; the categories of personal data concerned; what the source of the information was (if you didn't provide it directly to Lycoming Engines); and how long it will be stored. You have a right to correct (rectify) the record of your personal data maintained by Lycoming Engines if it is inaccurate. You may request that Lycoming Engines erase that data or cease processing it, subject to certain exceptions. You may also request that Lycoming Engines cease using your data for direct marketing purposes. When technically feasible, Lycoming Engines will—at your request—provide your personal data to you or transmit it directly to another controller.

Reasonable access to your personal data will be provided at no cost upon request made to Lycoming Engines at [PrivacyLead@textronsystems.com](mailto:PrivacyLead@textronsystems.com). If access cannot be provided within a reasonable time frame, Lycoming Engines will provide you with a date when the information will be provided. If for some reason access is denied, Lycoming Engines will provide an explanation as to why access has been denied.

### **Safeguards**

Lycoming Engines uses reasonable administrative, technical, personnel, and physical measures to safeguard your Personally Identifiable Information against loss, theft, and unauthorized use or modification.

Lycoming Engines has obtained assurances from its third-party agents that they have similar practices in place.

### **Child Privacy**

Because of the nature of our business, our products and services are not designed to appeal to minors, and therefore we do not knowingly attempt to solicit or receive any information from children.

### **No Contract**

This Privacy Statement does not constitute a contract between Lycoming Engines and any supplier or potential supplier.

### **Changes to This Policy**

As our business changes, this Privacy Policy for Suppliers and Potential Suppliers is expected to change from time to time, and we reserve the right to change it at any time. The use of your information is subject to the Privacy Policy for Suppliers and Potential Suppliers in effect at the time of use. The provisions contained herein supersede all previous notices or statements regarding our privacy practices. We may email periodic reminders of our notices and terms and conditions and post any changes to the Privacy Policy for Suppliers and Potential Suppliers to our site. We encourage you to check our site frequently to see the current Privacy Policy and Terms of Use in effect and any changes that may have been made to them.

## **Website Terms of Use**

In addition to the Privacy Policy above, your use of this site is also governed by the Lycoming Engines website Terms of Use which are provided here for your review. By using this site and submitting any information to it, you agree to abide by these Terms of Use as published.

## **HOW TO CONTACT US WITH QUESTIONS ABOUT THIS POLICY**

To contact us regarding any questions about this Policy or to register a complaint with Lycoming Engines or a data protection authority, please contact [PrivacyLead@textronsystems.com](mailto:PrivacyLead@textronsystems.com).

###